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DIARY NOTES

25X1A

ADD/A

31 October 1952

25X1A9a

1. [REDACTED] Far East Division, was up to discuss contract limitations on a man whom FE wants to send to the Far East. I told him how the contract would be handled if DD/P wanted to approve of the man going, i.e., Special Contracting Officer signs off on a rate of not to exceed \$10,800 per year; DD/A on a rate of not to exceed \$13,000 per year; and the Director in excess of the latter amount. Told him that I would expedite this particular case if [REDACTED] advised me that it had DD/P approval. [REDACTED] later tried to get [REDACTED] to sign off on the contract without checking it out in the DD/P area. I advised Messrs. [REDACTED] and [REDACTED] that we would take no further action on the contract until Mr [REDACTED] gave the green light.

25X9A6

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3. I asked [REDACTED] to look into [REDACTED] and give me a complete report on both the original Project and the status of the recent amendment thereto which involves approximately \$17,000.

4. I asked Shef Edwards to see if he could expedite the case of [REDACTED] which has gone to the FBI for further information.

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6. Met with Messrs. Houston, Saunders, [REDACTED] to discuss the handling of leave records of [REDACTED] personnel, and although some of the details have to be worked out we have reached an agreement whereby leave records will be

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transferred in the future where possible. Where transfer is not possible, the employee concerned will not be required to refund the withholding tax involved in his lump sum payment pertaining to leave, etc. This may be collected either through a deferred payment collection plan, which will allow the employee to make payment after he has adjusted his income tax account with the Government, or through an advance of funds made at the time the employee re-enters on duty with CIA.

7. Matt Baird telephoned to request my concurrence in his refusal to approve of a \$300 expenditure of funds to teach a provisionally cleared employee a foreign language. I concurred with the understanding that this was an outlay of \$300 for this particular individual and not a question of fitting him into an established course.

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